



**EEC**  
Environmental &  
Energy Consulting

## **Title: Senior Associate (Transportation and Clean Energy)**

### **Summary:**

The Senior Associate will manage clients that primarily focus on zero emission transportation and clean energy policy, providing guidance and support on all tasks related to legislative strategy and advocacy, regulatory engagement, budget priorities, and association management. Through this position, the Senior Associate will develop a mastery of providing excellent client management services and influencing the regulatory, policy, and budget processes through advocacy.

### **About Environmental & Energy Consulting (EEC):**

EEC is a leading political consulting firm in Sacramento for environmental policy, providing full services for those seeking to advance transportation, energy, conservation, and climate objectives. We provide political expertise and advocacy services to nonprofits, public agencies, and companies to advance a clean, greener, and more resilient future for California.

### **Responsibilities:**

- Interface with clients regularly to develop an understanding of their priorities, report to them on legislative, budget, and agency updates, and submit comment letters to the Legislature and Administration on their behalf.
- Develop and implement strategies to achieve clients' legislative, budget, and agency priorities.
- Manage transportation and clean energy teammates to monitor workload, provide overarching strategy guidance, and ensure execution of both day-to-day and long-term client needs.
- Work with the Legislative team to implement internal procedures for tracking and analyzing introduced and amended legislation relative to client priorities and reporting to them in a timely manner.
- Attend legislative committee hearings and agency workshops to monitor policy conversations and provide verbal testimony on behalf of clients when necessary.
- Engage and build relationships with Legislators, Legislative staff, and Administration staff to advocate on environmental policy and budget priorities and gather information relevant to client interests.
- Develop policy collateral such as position letters, fact sheets, one-pagers, and talking points.
- Conduct stakeholder outreach to build coalitions and gather support for legislation and funding initiatives.

**Applicant Criteria:**

- Responsible and self-motivated to perform to a high standard, including juggling multiple deadlines and priorities.
- Excellent written and verbal communication skills, including the ability to translate complex policy issues into an understandable form.
- Expertise in transportation or clean energy policy or advocacy.
- Experience promoting transportation policy change for equitable outcomes is a plus, as well as experience promoting equity considerations in public policy more generally.
- Knowledge of California, Oregon, and Washington's decision-making structures and relationships with elected and agency officials is a strong plus.
- Adept at leading and facilitating meetings and driving diverse groups of stakeholders with varied interests to consensus.
- Entrepreneurial and organized, capable of taking direction, and successfully managing multiple tasks simultaneously with minimal daily supervision.
- Bachelor's degree and 5-7 years of professional experience.

**Other:**

- This is a full-time (40 hours / week), salaried position. Compensation will be based on experience level. Opportunities for bonuses based on the organization's budgetary capacity and individual performance are likely.
- This is an in-person position based in Sacramento.
- EEC offers a benefits package that includes health insurance, transit and phone benefits, retirement, and flexible paid time off.

**Apply:**

Please email a resume, cover letter, and writing samples to [jobs@caleec.com](mailto:jobs@caleec.com) if you're interested in joining the EEC team.